

David Nittmann

Educational Opportunity Grant Guidelines

The purpose of this document is to provide guidelines for the David Nittmann Educational Opportunity Grant (EOG) program. Rocky Mountain Woodturners (RMWT) is a chapter of the American Association of Woodturners (AAW), located in Loveland, Colorado.

RMWT is a community-minded organization and as such it is our desire to have an outreach program that allows the community at large to reap the benefits of the EOG program. The purpose of the EOG program is to provide its members the opportunity to benefit from the club's fundraising efforts and the members' own generous contributions.

RMWT has established a fund from which grants may be awarded to individuals, including children 14 years of age and older, and to organizations within our community sponsored by an active member. The grants for individuals may cover registration expenses for classes, seminars, or one-on-one instruction. Ultimately, the goal is to enhance our members' woodturning education, experience, and personal enjoyment. In return, we ask that the recipient either submit an article telling how he or she benefitted from the grant, what was learned, and any resources provided in the class, or present a program at one of our monthly meetings. We ask that either an article or presentation be given within two months of the class, unless the recipient receives prior approval to delay it.

Applications for an Educational Opportunity Grant (EOG) from the RMWT are available each year on an ongoing basis. Applicants who meet the qualifications may apply by completing the attached application form and submitting it to Rocky Mountain Woodturners. The individual completing the application, or sponsoring an individual or organization, must be a RMWT member in good standing for a minimum of one year. If a young person at least 14 years old is applying for the grant, their sponsor must be a RMWT member in good standing for a minimum of one year and the youth must have attended a minimum of two meetings.

While RMWT does not specifically require evidence of financial need to receive a grant, it is important that we provide assistance to those who would otherwise not be able to participate without our financial help. This will maximize the benefit of the grant funds that are available at any given time. In doing this, we will also have funds available for mini classes within the organization provided by our own membership.

Applications must be for educational purposes related to woodturning.

Eligibility and Requirements

- Applicants may apply for a grant to:
 - Attend a symposium, workshop, or school
 - Enable a special project

- Cover teaching expenses
 - Any other reasonable cause
- Applicants must be at least 14 years of age, and must have been an active member of our RMWT chapter for a minimum of one year, or be sponsored by a member of RMWT who has met that requirement. Sponsored youth must have attended a minimum of two RMWT meetings.
 - Applicants will be judged on the content and clarity of the completed application, and the written ideas presented. The application must be fully completed, signed, and returned to the EOG representative. Awards will be considered based on potential benefit to the applicant and to the community, application concept, and financial need. Emphasis will be placed on the ability, as well as the opportunity, of an applicant to share information gained.
 - Once a grant is authorized, several requirements must be met. If they are not, the EOG committee, with the approval of the RMWT Board, may request that all or a portion of the grant amount be returned.
 - Copies of the enrollment in a class, seminar, one-on-one training, etc. must be submitted in a timely manner. The funds will be distributed for the class once the enrollment acknowledgment is received. The check will be made payable to the educational provider.

Grant Committee

A chairperson of the Grant Committee will be appointed by the RMWT Board. The Grant Committee chairperson will select two additional committee members. The Board may change the committee chairperson at any time.

The Grant Committee shall perform the following duties:

1. Review applications for Educational Opportunity Grants
2. Inform the board of all EOG applications
3. Make recommendations to the Board for which grants should be approved, and for what dollar amount. The three EOG committee members shall vote with the four Board members on EOG requests. Applicants must gain five/sevenths support of the Board and EOG committee in order to be approved. The RMWT Board will determine the final amount of the award.
4. The Grant Committee chairperson shall follow up with recipients of EOGs to ensure projects are completed on a timely basis, and that recipients either present their results at a meeting of the RMWT, and/or provide a written report which can be included in the RMWT newsletter and/or be posted on the RMWT website. This reporting process is agreed to by signature on the application and must be completed within two months of taking the class.

5. The Grant Committee may recommend an EOG be awarded in unusual circumstances (relief, short-notice need, gift, etc.) or may decide to award more than the general maximum.

Submitting an Application

- The application form can be downloaded from the RMWT website (www.rmwt.org) and completed electronically.
- Please provide the name that would appear on an award check.
- Please answer the questions in a clear and concise manner. Include additional sheets, if necessary. Please do not submit any supporting data or photos. The grants are rated by the content of the answers to the application questions.
- The application form can then be printed, signed, and emailed or mailed to:

Clarence Sitzman, RMWT EOG Committee Chairman

SeeSitzman@aol.com

401 Camino Real

Fort Collins, CO 80524